

Word of Life Christian Academy



Parent / Student Handbook

“2018-2019”

**K - 12th Grade
Awarded “Model School Status 2010”
Accelerated Christian Education**

Isaiah 40:31

“But those who wait on the Lord shall renew their strength; they shall mount up with wings like eagles, they shall run and not be weary, they shall walk and not faint.”

Academy Year:
2017-2018

1st-12th Grade School Hours:
Monday's-Thursday's 8:00am-3:00pm
(Fridays are make-up days, if necessary.)

Kindergarten School Hours:
Monday-Thursdays 9am-3pm
(Fridays - No Session)

School Mailing Address:
PO Box 202
Farmington, NM 87499

School Contacts:
Office# (505) 326-5595 / Fax# (505) 564-8921

E-mail: academy@wordoflifechristian.org

Web-Site: www.wordoflifechristian.org

Academy President:
Pastor George Ford

Academy Administrator:
Pastor Barbara Ford

Academy Principal:
Mrs. Ducinya Yazziee

Academy Slogan:
I Can... I Will... I Shall...

Introduction

Christian education is not an alternative, it's not a luxury, it's not even a good idea-it's the law of God. It is the law which He gave to our forefathers and it is the same law which He gives to us now. It is the Great Commandment.

*“Hear, O Israel. The LORD thy God is one Lord. And thou shall love the LORD thy God with all thy heart and with all thy soul and with all thy might. And these words which I command thee this day, shall be in thine heart. And thou shall teach them diligently unto thy children, and shalt speak of them when thou sittest in thine house, and when thou walkest by the way, and when thou liest down and when thou riseth up. And thou shalt write them for a sign upon the doorpost of thine house, and on thy gates.” **Deuteronomy 6:4-9***

*“...Thou shalt love the Lord thy God with all thy heart, and with all thy soul, and with all thy mind. This is the first and greatest commandment.” **Matt. 22:37, 38***

Out of all of the commandments that God had issued to mankind in His Word, Jesus clearly stated that this commandment is the most important. He said that, above all else, we are to love the Lord our God with all our hearts, all our souls, and all our minds. Jesus further emphasized the importance of this when He said that all of the laws and all of the words of the prophets hang on what God has spoken in the commandments given in **Matt. 22:37,38,40**. Everything is tied together by uniting **Duet. 6:4-9** and **Matt. 22:37-40** in a wonderful life changing, and even nation changing, way. The command is to love the Lord, the “how” is by putting his Word into our hearts, and instilling these Godly values, lifestyles, and ideas into our children and our children’s children for generations to come, living a Godly, whole, full and joyful life. In our home and out of the home, morning and evening, working and resting, and in all activities imaginable, that is when we are to be diligently teaching our children about the Lord and His great love.

Philosophy

For a nation to be great politically, culturally, economically, militarily, legally and agriculturally, it must keep and obey the Word of God. These principles must be planted deep within the law and blessed in the past, and why it has slipped from greatness today. To the degree our Nation obeys or ignores these commands, it will be blessed or judged of God. We must return to the Word of God and bring unscriptural practices to a halt.

The Bible must once again become the sociological basis of our culture. We must keep God's word ever before us. It should be constantly leading and guiding us, even as a lamp unto our feet and a light unto our paths. When we walk consistently in the ways of the Lord, our children will always be reminded that it is truly in God and in His Love that our paths in life are made bright.

We must make His Word such a daily part of our lives, that it is as if we had signs upon our hands and frontlets before our eyes. To have a Christian philosophy of education, the Bible must be the primary text book in every subject. To the Christian educator, every student is a gift from the Lord and must be treated as such.

Objectives

Training up a new generation of Godly, righteous young people is what Accelerated Christian Education (ACE) is all about. The ACE program and curriculum is built upon the Word of God.

Large numbers of ACE students graduate every year to go to colleges and universities in every direction, with a tendency to function in the upper portion of their classes, scoring high when compared with other students. After college they go on to becoming outstanding men and women who make a difference in their families, churches, communities, and nation. Godly, biblically based education works, and it works superbly.

The Bible teaches us that no man can mock God. What we sow is what we reap. Therefore, please be careful; the greatest decision you as a parent will ever make in the lives of your children is who you allow to touch their minds. Please help them by providing an option to choose the one education that has been commanded by God. Teach the things of God diligently to the children.

When asked, “Jesus, what is the greatest commandment?” the Son of God said “Love the Lord thy God with all thy heart, and all thy soul, and all thy mind.” This is what He wants to diligently teach the children. It is His desire that we give the children a Bible based, Christ honoring education. To love Him is the greatest commandment in all of life, and it is the foremost objective of the WOLCA.

Statement of Faith:

The Bible to be given by divine inspiration of the Holy Spirit; infallible and God’s revealed Word to man.

Scripture teaches that there is one true and living God who has chosen to reveal Himself as Father, Son, and Holy Spirit. *(Deuteronomy 6:4) (Isaiah 43.10, 11) (Matthew 2:19) (Luke 3:22)*

The virgin birth of Jesus Christ; He is the Son of God and the Son of Man. He came to save man from the condemnation of sin by offering His blood as atonement for sin and making it available to all who exercise Faith in Him. *(Matthew 1:23) (Luke 1:31, 35) (John 3:16) (1 Corinthians 15:3) (11 Corinthians 5:21)*

Man is a sinful being in need of redemption. *(Genesis 1:26-31, 3:1-7) (Psalm 51:5) (Ecclesiastes 7:29) (John 6:44) (Romans 5:12-21) (1 Corinthians 2:14)*

Regeneration by the Holy Spirit is absolutely essential for salvation of lost and sinful man. *(Luke 7:50, 24:27) (Romans 10:13-15) (1 Corinthians 1:18) (II Corinthians 2:15) (Philippians. 2:8, 9) (II Timothy 1:9) (Titus 2:11, 3:5-7)*

Baptism in the Holy Spirit is given to believers who ask for it. *(Joel 2:28) (Acts 2:4)*

Scriptures ascribe to the Holy Spirit, the acts and attributes of an intelligent being, and that the works of God, such as creation, inspiration, giving of life, and sanctification, are also ascribed to the Holy Spirit. *(Genesis 1:2) (Job 33:4) (Mark 3:29) (John 16:8) (Acts 7:51, 10:19, 13:2, 13:4, 16:6) (I Corinthians. 2:11, 6:11, 12) (Ephesians 4:30) (I Peter 3:18) (II Peter 1:21)*

In the Sanctifying power of the Holy Spirit, by who’s indwelling, the Christian is enabled to live a holy life. *(Romans 8:5) (Philippians 2:12, 13) (I Thessalonians 4:3) (I John 2:29)*

All mankind is subject to death of the body as a result of original sin. The soul and spirit do not die, but immediately after death, enter into a conscious state of happiness or of misery, according to the character here possessed by the acceptance of Jesus Christ the Savior or by the rejection of Him. (*Ecclesiastes 12:7*) (*Romans 5:12*) (*Philippians 1:23*)

Bodily resurrection of both the saved and the lost; the saved to everlasting life and the lost without Christ to everlasting damnation. (*Matthew 24:31-46*) (*Acts 24:15*) (*Revelation 22:11*)

A personal, imminent return of our Lord and Savior, Jesus Christ.
(*Acts 1:11*) (*I Thessalonians 4:13-18*)

The redemptive work of Christ on the cross provides healing for the human body in answer to believing prayer. (*Isaiah 53:4, 5*) (*James 5:14*) (*I Peter 2:24*)

Opportunity

The objective of private school is to teach children how to live and to equip them for success. The Bible verse *Proverbs 22:6*, "Admonishes adults to train up a child in the way he SHOULD go."

A private school is an extension of the home in training young people. The school staff works closely with the parents to train the whole child.

Attendance at WOLCA is a privilege and not a right. The goal of this school is train your youth in the highest principles of moral character, self-discipline, individual responsibility, personal integrity, and good citizenship.

This school stands without apology for high standards of morality and wisdom.

Biblical Principles

One of the basic reasons parents enroll their children in a private school is to obtain an education grounded in moral values. This school uses the Biblically based School to Tomorrow curriculum, which includes scripture memory passages and references to God and Jesus Christ, all designed to help students develop moral character and a sense of accountability and wisdom in their lives. Standards of personal conduct, school policies, and curriculum continue to build the student's sense of responsibility and integrity.

Church Affiliation

Students and parents are expected to be a part of and to attend regularly a Bible-believing church.

Standard of Conduct

Students of WOLCA are expected to refrain from talking about or engaging in cheating, swearing, smoking, gambling, sexual promiscuity and/or homosexuality, drinking alcoholic beverages, and using drugs or narcotics in any form. Students who participate in and discuss such activities on school ground are subject to suspension or complete dismissal. Students are expected to act in an orderly and respectful manner, maintaining Biblical standards of social courtesy, moral behavior, acceptable language, and honesty. Students must agree to strive toward unquestionable character in dress, conduct, and attitude.

Any student observing questionable activities or overhearing conversations which are contrary to the policies of WOLCA should immediately discuss the matter with a supervisor. It has been wisely stated, all it takes for evil to triumph is for good men to do nothing, and the Bible states, to him that knoweth to do good and doeth not, to him it is a sin. *(James 4:17)*

Christian Leadership Training

Devotion: Students will meet promptly at 8:00 am for opening exercises and a devotional period Monday through Thursday. Principles of life are organized, outlined, illustrated, and discussed in these meaningful sessions. Students are required to have a KJV or Parallel Bible.

Christian Americanism

Christian Americanism places emphasis upon the greatness of America's heritage and the sacrifices of her heroes. America's Constitution guarantees liberty to educate in order to preserve freedom. We unashamedly teach the Biblical doctrines of self-discipline, respect for those in authority, obedience to law, and love for God, country, and flag. *(II Chronicles 7:14)*

Pledge of Allegiance to the American Flag

“I pledge allegiance to the flag of the United States of America, and to
the Republic for which it stands,
one nation under God, indivisible,
with liberty and justice for all.”

Pledge of Allegiance to the Christian Flag

“I pledge allegiance to the Christian flag, and to
the Savior for whose kingdom it stands, one Savior, crucified, risen, and
coming again,
with life and liberty for all who believe.”

Pledge of Allegiance to the Bible

“I pledge allegiance to the Bible, God’s Holy Word.
I will make it a lamp unto my feet, a light unto my path.
I will hide its words in my heart, that
I might not sin against God.”

Policies and Procedures:

Admissions

This school admits students of any race, color, and national ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school.

WOLCA does not discriminate on the basis of race, color, and national ethnic origin in administration of its educational policies, scholarships and loan programs (***if available***), athletics, and other school administered programs. You as the parent or guardian must participate in some school activity, Regardless of what activity you choose to participate in, may it be a field trip, or homeroom parent, or to volunteer help on special occasions, we must have your support.

If you have any questions about your child's work or any problems with the school, please call the school office. (***PLEASE DO NOT CALL THE PASTOR'S, PRINCIPAL, SUPERVISORS, AND TEACHERS AT HOME.***) If you would like to talk with the Principal or Supervisor, please call the office to make an appointment, we are more than happy to discuss any problem or concerns that you may have during school hours only.

All students are admitted on probation for the **first 90 days**. The students must, at all times conduct his/herself in a manner becoming of a gentleman or young lady. Gripping is not tolerated! If your child comes home complaining about a policy or discipline procedure, please follow this procedure:

Give the staff the benefit of the doubt.

Realize your child's report is emotionally based and may not include all pertinent information.

Realize the school has reasons for all the rules and they are enforced without partiality.

Support the administration and call the school for all the facts. If necessary, a meeting will be scheduled for your concerns.

This school is dedicated to the training of children in a program of study, activity, and living that is Bible centered. We believe that all things should be done decently and in order and that our students will be taught to accept responsibility to walk honorably before all men.

Here discipline is maintained; which is firm, consistent, fair, and tempered with love. Our staff maintains standards of behavior in the Academy through kindness, love and genuine regard for the student. However, when disciplinary action becomes necessary, it is firmly carried out, tempered by good judgment and understanding.

Detention

Students will be given detention (after school hours.) and may be sent home immediately for the following: **(Fee of \$10 will be issued, if returned back fee will multiply.)**

- Non-compliance to the dress code.
- Incomplete homework.
- Incomplete corrective actions (i.e. sentences or detention absentee.)
- Threatening, obscene or inappropriate gestures.
- Leaving school premises during school hours without signing out from office.
- Cheating (in addition to reissue of PACE.)
- Not applying to the guidelines in the handbook.

Dismissal

Students will be suspended immediately for a period of generally, but not limited to, one (1) to three (3) days for the following behavior:

Continual disregard for authority and standard of conduct established by WOLCA. Excessive absenteeism, defined as five **(5) or more days**, may lead to permanent dismissal.

Inappropriate language. Students are to use only words which glorify the Lord.

Possession of alcohol or tobacco products such as lighters, matches, or advertising slogans.

Possession of guns, knives or blades of any sort, or drugs of any form will result in immediate dismissal for the remainder of the school year.

General Learning Center (Classroom)



The Christian flag should be raised for supervisor guidance in academic difficulties.



The American flag should be raised for monitor assistance in non-academic activities (restroom, sharpen pencil, etc.)

Student Station

Offices are assigned and changed only by the supervisor.

Activities not related to prescribe materials are not to be conducted in the work stations.

Students should not turn sideways in his/her chair or tip (lean) back in chair.

Students are allowed to use mechanical pencils and #2 pencils.

Students are allowed to furnish their work stations upon discretion by Supervisor.

Snacks and/or a water bottle in work station areas are permitted by permission of Supervisors only.

Students are responsible for keeping work station clean at all times.

The Goal Card is to be kept up to date on a daily basis, and goals are to be set in blue/black ink.

The Goal Card is to be kept on the student work stations bulletin board for the entire school year.

The student should set the exact page numbers to be completed and have Supervisor initial daily.

The student should cross out the goals as they are completed and scored.

The Progress Chart (Star Chart) is also to be kept on the student's work station bulletin board. No marks are to be made on the Progress Chart; a fee will be charged for duplicate cards.

PACE Books

PACE books are assigned one to a student and belong to that individual student, they are not to be shared between students. All work in the PACE books must be done in pencil. All students scoring must be marked in red ink and all marks by the Supervisor are done in green ink.

(There will be a charge for the re-issue of each PACE book)

Students will be re-issued a new PACE for the following circumstances:

Receiving an **80% or less** on a PACE test.

Consistently scoring improperly.

Excessive red or green marks throughout the PACE book in any subject.

Inappropriate or unnecessary doodling in PACE books.

Attendance

A written excuse, signed by a parent or guardian, must be presented to the supervisor when a student returns to school after an absence. If the absence is foreseeable, a note should be sent in advance. Doctor, dental, and other appointments are to be scheduled **after school hours**. Excessive absenteeism (**five or more absences**) could lead to re-evaluation of the student's enrollment at WOLCA and may lead to permanent dismissal. Student can only accumulate **10 absents** in one school year.

Visitors

Visitors must ENTER through the MAIN Entrance and sign-in through the church office **before** entering the Academy downstairs or lunch area. Then the secretary will notify the principal.

We request that all visitors dress modestly. (Setting the example)

Transportation

All vehicles parked on school grounds should be kept locked at all times. Only licensed drivers are permitted to drive automobiles to and from school. A copy of the students Drivers License is required in the school office. Student keys must be turned in upon arrival, they will be returned to the student at 3pm, when they are dismissed for the day and allowed to return to their car. WOLCA is not responsible for any accidents that may occur, when students are given permission to ride with someone other than a parent/guardian.

Telephone Use

The school phone is reserved for official business and emergencies only. Students are not allowed to make any personal calls to anyone at anytime. Student's desiring to make emergency call(s) must have the Principal's permission. Parents calling to talk with students will not be allowed, unless the Principal calls the student into the office.

All cell phones, pagers, and any electronic devices are to be turned into the Principal's office upon arrival (8am, whether it is off or on.) and will be returned to student after school at 3pm. If this is violated, the item will be taken by Principal and student will not be allowed to bring it to school upon a signed contract.

Lunch Procedure

Students are to eat only in the designated area provided for Lunch. Students are to go to designated recreation areas only when dismissed by Supervisors or Principal. Learning Center Lunch Schedule:

11:30am – Elementary (1st – 4th)

12:00pm – Jr. High (5th – 7th)

12:30pm – High School (8th – 12th)

Lost and Found Articles

The Lost and Found Department of WOLCA is operated from the school office. At the end of a reasonable amount of time, all items left unclaimed will become school property and may be donated to local thrift shops.

Property

WOLCA reserves the right to search any and all property brought on to the school/church campus. We also reserve the right to search any student with a parent/guardian present if we deem it necessary.

Progress Reports

The WOLCA grading system is designed to give parents a true indication of the student's progress or lack thereof. Progress reports are given to the parents on the parent/teacher conference day, scheduled the week following the end of each nine-week period.

Finances

Tuition is \$300.00 a month. Through our scholarship program, parents pay **\$250.00 per month**. All dues are payable on the first (1st) of each month. After the fifth (5th) there will be a **\$15.00 late fee** assessed. If a student's account is left unpaid by the tenth (10th) of the month, the student will be dismissed until the account is paid in full. Other incurring charges are as follows:

1. Non-refundable **registration fee of \$35.00** per application, payable at the time of registration.
2. **PACE books \$225.00** for entire year and other school supplies.
3. Regional and International **Student Convention fees of \$450.00** per Student.
4. **Academy polo shirts, \$15.00** each. Colors-White, Royal Blue, Sky Blue, Navy and Yellow.

Dress Code and Personal Appearance

**ALL STUDENTS SHOULD BE DRESSED ACCORDING
TO WOLCA DRESS CODE
BEFORE ENTERING SCHOOL GROUNDS.
ANY STUDENT FOUND IN NON-COMPLIANCE
WILL BE SENT HOME.**

WOLCA Young Ladies:

Dress: Young ladies **must** wear required school polo shirts. Female students will in good spirit maintain the dress code of **not** wearing skirts above the knee or skirts with front slits. Dress skirts (black, kaki, tan, or blue) or blue jean skirts are acceptable, but **no** tight fitting clothing will be tolerated. Jewelry (earrings must be the size of a dime.) and make-up should be in moderation and will be left to the discretion of the Principal. Body piercing and tattoos are not permitted. Shoes must be kept clean at all times. **No** open toe, or **untied** shoes will be permitted.

Hair: Hair must be kept clean, neat and out of eyes.

Chapel Day (Wednesday): A skirt and blouse, or a dress and close toe dress shoes must be worn. **No** low cut or revealing clothing will be tolerated.

WOLCA Young Men:

Dress: Gentlemen of WOLCA must wear black, navy, or khaki dress slacks. **NO JEANS are allowed.** They must fit modestly and **NOT** be worn baggy. Male students must wear required school polo shirts and must be **TUCKED IN.** Shoes must be kept clean and laces tied at all times. Body piercing and tattoos are not permitted. **NO EARRINGS OR CHAINED NECKLACES ARE PERMITTED.** All other jewelry will be left to the discretion of the Principal.

Hair: Hair must be kept clean, out of the eyes, and off of the ears and neck.

Chapel Day (Wednesday): A tie, shirt tucked in and belt must be worn with slacks and dress shoes. **NO** dress tennis shoes allowed.

Discipline

The WOLCA is not a corrective institution; consequently we ask that a child not be enrolled with the idea that he/she will be reformed. We are here to work in conjunction with the home, not to take the place of parents who have experienced difficulty in fulfilling their parental roles.

THE FOLLOWING INFORMATION IS COMPREHENSIVE BUT NOT CONCLUSIVE

Punishment will be given for any form of disrespect. The form of punishment will be determined by the Supervisor and/or Principal based upon severity of violation.

Demerits

If a student receives here (3) to six (6) demerits in one day, that student will be reprimanded to thirty (30) minutes of detention. **A detention fee of \$10.00 per thirty (30) minutes** will be assessed to the students account and is **due at the time of detention**. If the detention fee is not paid in full on the day of detention, the student will be dismissed from school until fees are paid and detention is served.

Demerits are issued when students commit the following rule infractions:

Tardiness without acceptable excuse or excessive tardiness.

Talking without permission in learning center.

Leaving work station without permission.

Unapproved food, candy, or gum in learning center.

Sleeping in learning center.

Goals improperly set or incomplete.

Talking back to Supervisor of staff members.

Disrupting learning center.

Not pushing seat in when leaving learning center.

Improper scoring procedure

Homework slips not signed by parents.

Horseplay in any area.

Check Ups and Self tests not initialed by Supervisor (except with status).

Cheating in any form.

Tardiness

A student will be considered tardy if he/she is not in the Chapel / Bible Class by **8:00a.m.** Every fifth (5th) tardy equals one absence and will result in thirty (30) minutes of detention, and fees will be charged. Parents must sign in their student(s) at the office if they are tardy. **Five (5) or more unexcused tardies in one month is considered excessive and is considered grounds for dismissal.** Parents will be informed when tardiness becomes a problem. **Parents need to call the office if their child is going to be late to school or will be picked up from school late.** All students need to be picked up by parents/guardians 3 pm. The same rule for tardiness applies to late pickups.

School Delays/Cancellations

Due to weather conditions on snow days, delays/cancellations will be announced on KNMI 88.9, a local radio station and on KOAT, KOB News, a local T.V. station or the Principal will contact each parent and staff by phone.

Homework

The responsibility for scholastic achievement is placed on the students. Most students should not need to take academic work home. The goals are set by the students and reviewed by the Supervisor. These goals are usually no more than the student is capable of completing during the school day. **Should the student not meet the set goals for that day, the work will need to be completed at home.** A homework slip will be sent home with the PACE books and is to be signed by the parent/guardian and returned the following day along with the completed homework.

If the assigned homework is not completed, detention will be issued. Parents or family members are not allowed to do the child's homework or to give them the answers.

**General Comments Regarding
Common Parent/Student Complaint, Questions and
Concerns are to be related to the Principal or
Supervisor or at a set meeting with any individuals.**

The WOLCA Parent / Student Handbook are designed to help you understand the policies and procedures established in the Academy. If you have any further questions about the policies, please contact the school's office directly. Thank you for your cooperation.

*****NOTICE*****

Word of Life Christian Academy reserves the right to change any and all parts of this Handbook at anytime, with or without notice to parents or students.

I / We have read and understand the full policy of this agreement.

Student Signature

Parent(s) Signature

Date

WOLCAP _____